



IDC 2020 TRADE FAIR RULES AND REGULATIONS CONTRACT

The following rules and regulations will govern the Trade Fair at **IDC 2020 Kovalam, Thiruvananthapuram** being held from January 24th to 26th 2020.

Please read the rules and regulations and enclosed contract carefully. The rules and regulations constitute an integral part of your contract. An authorized signature with seal on the attached application confirms acceptance of the rules and regulations.

SETTING UP OF TRADE STALLS

Trade fair area will be made available to the exhibitors on Thursday, January 23rd, 2020-11:00 a.m.

All Stall preparations must be over by 7.00 am on 24th Friday of Jan 2020. Any remaining work causing inconvenience to the organisers or participants will not be allowed.

Exhibitors can register from Thursday, January 23th, 2020-11:00 a.m. and occupy their stalls.

TRADE FAIR DATES & HOURS

Friday, Jan 24th 2020, 10:30a.m.-5:30p.m.
Saturday, Jan 25th 2020, 9:30a.m.-5:30p.m.
Sunday, Jan 26th 2020, 9:30a.m.-5:30p.m

EACH STALL INCLUDES

Aluminum Powder Coated Exhibition stalls are of standard size 3m x 3m includes System table -1 No., Black folding chair- 2 Nos, Spot Light - 2 Nos, Power Plug-1 Nos, Dust Bin-1 No.

It is strongly recommended that any extra furniture requirements should be ordered well in advance to avoid non availability of the furniture.

ENTITLEMENTS WITH ONE STALL

Every stall will be provided with two packed Lunches and 4 litres of water per day which will be provided at the stalls. Additional lunch packs can be provided to stalls on prior intimation and on additional payment. Other promotional aspects would be communicated to you in due course.

CONDITIONS FOR PARTICIPATION AS TRADE EXHIBITOR

While every attempt will be made to ensure that all aspects of exhibition and sponsorship mentioned will take place as announced, the Organizer reserves the right to make changes if the situation requires.

Trade fair stalls will be allotted on first-come-first booked basis only. The Organiser reserves the right of final decision regarding allocation of exhibition booths. Acceptance of tradefair applications will be at the sole discretion of the Organizer.

The Organiser reserves the right to decline applications based on any association, direct or indirect, that does not uphold the objectives of the Conference without assigning any reason whatsoever.

Filled up Application forms should be accompanied by 30% of the total amount as advance payment. If multiple stalls are booked together they will be considered as blocks Balance amount for a booked stall/block should be completed by 30.11.2019.

On receipt of the advance amount the requested stalls would be booked under the name of the payee. Please attach a copy of remittance to Conference Secretariate.

If the total amount of the booked stalls/blocks is not paid by the due date, your contract may be cancelled without refund of any advance paid and the booked stall may be reallocated at the discretion of the organizer. No refund of any kind would be entertained once a stall is booked.

Regular booth prices mentioned are EXCLUSIVE of GST (currently 18%) .

Payment in the form of - At Par Banker's Cheques / Demand Drafts / Online Transfer are to be made favouring "**IDC 2020**" payable at **Thiruvananthapuram**. Payments in cash can be done towards **A/c No: 1374 0100 0836 88 , IFSC Code: FDRL0001374 , Federal Bank , Pattom Branch**. Organiser will not be responsible for banking charges.

GENERAL RULES

Any loss or damage claims or disputes relating to the Trade-Fair package or the Conference will be governed by the Indian Law and Courts of Thiruvananthapuram jurisdiction only. However in the event of a dispute, both parties agree to arbitration before approaching any court of law.

- Exhibitors will need to comply with exhibition Rules and Regulations laid down by Organisers and local authorities.
- No Construction or allied work will be allowed in the stall after the deadline given above.
- Smoking is strictly prohibited in the entire exhibition/conference area. Spray Painting as well as welding of stand panels with oil based paints and any inflammable materials inside the halls are strictly prohibited.
- No projection will be allowed which may cause any obstruction to the neighbouring stalls.
- Playing of loud music or sound disturbing others is not permissible. Display materials, Sign Boards, Standee, Roll-ups, Flags / Buntings, Furniture, Equipments or exhibits should not protrude into the aisles/passage, and not extend beyond the rental space.
- Stall construction is confined to the rented stand space only.
- Exhibitors will be held liable and will be fined for any damage caused to the exhibition site by them, their agents/representatives/contractors or labour.

- Please note that for any damage, the Organisers will charge the exhibitor concerned to the extent of the damage caused. Exhibitors should ensure that no pins, nails or screws are drilled into the stall panels.
- The Organiser is not responsible for personal accidents and damage to personal or private property of exhibitors. Therefore, exhibitors may wish to make their own arrangements with respect to personal insurance and advised to obtain insurance cover to get insurance of their exhibits/materials. Organisers are not held responsible for any insurance claim liability.

CANCELLATION POLICY

Once confirmed, booth space cannot be cancelled or transferred. No refund if postponement or cancellation of event due to reasons beyond organiser's control viz. acts of nature, riots, strikes, etc.

Any assigned booth space not claimed / occupied and for which no special arrangements have been made prior to the opening of the trade fair, may be resold or re-allocated by the Organisers.

It is mandatory to have the respective photo badges by the stall personell which are non transferable with the persons deployed on the stalls to maintain a smooth access and security check.

All exhibits and respective contents are at the exhibitor's risk. However, as an additional service to the exhibitors, general security will be provided for the protection of exhibits from Thursday, January 23rd, 2020 from 9:00 p.m. until 5:00 p.m. Sunday, Jan26th, 2020.

For Trade related communication please contact Dr Gins Paul at trade@idc2020.in or call 9447072074

CONFERENCE SECRETARIATE

**Organising Secretary, IDC 2020
Conceptts Dental Care, Kumarapuram,
Thiruvananthapuram, Kerala State- 695011**

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